



LA REINA HIGH SCHOOL A CATHOLIC COLLEGE PREPARATORY SCHOOL FOR YOUNG WOMEN

106 West Janss Road ♦ Thousand Oaks, Ca 91360 ♦ (805) 495-6494 ♦ Fax (805) 494-4966 ♦ www.lareina.com

TRANSCRIPT REQUEST

In accordance with the Family Educational Rights and Privacy Act of 1974 and with California State Law, I hereby authorize the release of

_____ TRANSCRIPT AND CUMULATIVE RECORDS (check here if withdrawing)
This includes all standardized test results while attending La Reina, attendance record, immunization records and student ID pictures.

_____ TRANSCRIPT AND TEST SCORES ONLY (**Seniors – see below*)
This includes all standardized test results, PSAT and /or SAT I and II, and/or ACT, and AP Exam(s). These scores do not replace OFFICIAL Score Reports.

_____ TRANSCRIPT ONLY (**Seniors – see below*)
This includes all courses and grades while at La Reina.

STUDENT NAME _____

DATE OF BIRTH _____ PRESENT GRADE/YEAR OF GRADUATION _____

SIGNATURE _____ DATE _____
Parent/Legal Guardian/Adult Pupil (over 18 years) / Seniors with Parental Permission

TO: OFFICE OF ADMISSIONS -OR- ATTN: _____

NAME OF SCHOOL _____

NUMBER AND STREET _____

CITY _____ STATE _____ ZIP _____

FOR GRADES 7-11, THE FIRST TWO TRANSCRIPT REQUESTS ARE SENT WITHOUT CHARGE.
****FOR SENIORS, THE FIRST FIVE TRANSCRIPT REQUESTS ARE WITHOUT CHARGE; SUBSEQUENT TRANSCRIPTS ARE \$3.00 EACH.***
UNOFFICIAL TRANSCRIPTS MAY BE FAXED FOR A \$5.00 FEE.

Please allow one week to prepare.

WITHDRAWAL NOTIFICATION

_____ is withdrawing as of _____
Name of Student Date

because _____
Reason

"...where quality and the individual count."